

<b>Position title</b>	<i>President-Elect</i>
<b>Reports to</b>	<i>Board of Directors</i>

### **Job purpose**

- The President-Elect works collaboratively with the Board of Directors to focus on the core purposes of the Ohio Association of Advanced Practice Nurses (OAAPN) to achieve its long-term vision. Areas of focus include:
  - Supporting professional development
  - Participating in implementation and monitoring of legislation
  - Obtaining fair and equitable reimbursement for APRNs
  - Fostering collegial and collaborative relationships with other health care professionals
  - Promoting quality, affordable and accessible healthcare for all Ohioans.

### **Duties and responsibilities**

- Collaborate with the OAAPN Board of Directors to ensure that the budget, members and priorities are aligned with the long-term vision of the organization.
- Communicate with consultants to the organization.
- Cultivate a strong and transparent working relationship with the Board of Directors and ensure open communication amongst the members.
- Serves as co-chair of the Statewide Conference
- Serve as the committee chair for the Board Development committee. This committee has the responsibility of:
  - Determining open Board of Director positions
  - Request applicants to these open positions
  - Works with team members to interview/vet the candidates
  - Present the candidates to the Board of Directors for vote prior to being placed on the slate
- Serve as the committee chair for the By-Laws committee. This committee has the responsibility of reviewing the By-Laws on an annual basis for accuracy and validating the by-laws are being followed.

### **Qualifications**

- Valid APRN license from the Ohio Board of Nursing
- OAAPN member in good standing
- A recommended minimum of one year on the OAAPN Board of Directors
- This position is a six year commitment. Must be available to serve two years as President then two years as Past-President
- Ability to communicate effectively with others
- Outstanding leadership skills
- Strong commitment to the professional development of the OAAPN Board of Directors and its members

### **Working conditions**

- The President Elect will not receive any compensation for their services but may be reimbursed for expenses as determined through policies of the Board of Directors in advance.
- Expected to attend the Board of Directors meeting which occur three times per year as well as state OAAPN conference each year.
- Be able to attend leadership conference phone calls as needed.
- Will be required to sign and must agree to comply with the conflict of interest and confidentiality policies of the organization

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<b>Approved by:</b>	<i>OAAPN Board of Directors</i>
<b>Date approved:</b>	<i>January 2018</i>
<b>Revised:</b>	<i>July 2019 (new term length per voted bylaw change)</i>